



SHRI RAM COLLEGE OF COMMERCE

University of Delhi, Maurice Nagar, Delhi - 110007

Phone : 27667905, 27666519 • Fax : 27666510

Website: www.srcc.edu • email : srcc@srcc.edu

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AD/109

NOTICE

Quotation for Printing of Sports Magazine "Playoff"

Sealed quotations are invited from the reputed vendors /Agencies for printing of Sports Magazine "Playoff" in Shri Ram College of Commerce (SRCC) Sports Department as per the Specifications as under: -

Particulars	Quantity
A-4 size containing 68 pages of text printed in 4 colours on art paper and 4 pages of cover printed in 4 colours on art card duly laminated and perfect bound.	200 copies

Terms & Conditions

1. The College reserves the right to accept or reject the quotations without assigning any reason thereof.
2. All prices quoted must be exclusive of GST and all taxes.
3. Printing material/text, in English language will be provided in soft form (Word document /pdf etc.) by the Sports Department.
4. The competent authority can increase/decrease the quantity of work as per the requirement.
5. The work order executed by the selected vendor/agency should be completed within 10 days after awarding the work order.
6. Before quoting the rates, the interested vendors/agencies may visit the Sports Department any working day between 10:00 am to 04:00 pm and collect the sample of the Magazine "Playoff".
7. Please also note that if any stage it is found that the material supplied by you is not up to the mark then the Principal/Committee may withhold the payment partly or fully and/or penalty may be imposed on the vender/agency and/or order may be treated as cancelled.
8. If number of pages increase then payment will be made on pro rata basis.
9. Last date for submission of the quotation is 15 days from the date of uploading the notice on the College/University website.
10. All the payments will be made through RTGS/NEFT only.
11. Quotation received after the last date shall be rejected.

Interested vendors /agencies may submit their quotation in a sealed envelope duly addressed **The Principal, Shri Ram College of Commerce (SRCC), Maurice Nagar, University of Delhi , Delhi - 110007** with reference no. of the Notice on the top of the envelop latest by 04:00 pm up to 15-12-2022 personally or through courier/post. **The quotation will be opened on the next day at 11:00 am in the Sports Office.**


Principal