

NOTICE

Value Added Course Certificate Course in Foreign Language- French

Guideline for the Conduct of Written/Oral Examination, June 2021

June 22, 2021

All the students pursuing **VAC-Certificate Course in Foreign Language-French** are hereby informed that the **final date-sheet** released by the Department of Germanic & Romance Studies, University of Delhi is **attached herewith**.

The procedure for the conduct of the **written/oral examination** for the **Certificate Course in Foreign Language-French** will be as follows:

1. The question paper will be sent to each student's email id on the day of the examination at 09:30 am. The duration of the Examination shall be 4 hours. Out of which 3 hours shall be given for answering the questions, and the remaining one hour shall be utilized for downloading the question paper, scanning the answer sheets in the PDF/JPEG format and sending to designated e-mail id. Students' mail with attached file should reach latest by 01:30 p.m.
2. Students should attempt the questions on A4 size sheets and scan all the sheets in a proper sequence as a single file (PDF/JPEG). Examination Roll No. should be written on the top of each page and the answer-scripts file should also be named with **Examination Roll Nos**.
3. Email id for submitting the answer scripts is as follows:
valueadded.exam@srcc.du.ac.in
No student shall send answer scripts on any other e-mail id. Also, No file/ answer-script shall be accepted and evaluated if sent through google drive.
4. Instructions given on the question paper should be read carefully before attempting the paper.
5. Students may reach out to the **Grievance Committee** for dealing with problems related to uploading/downloading or any other question paper related problems. Details of Grievance Committee are attached with this notice.
6. **Oral Examination** shall be conducted through MS Teams with internal as well as external examiners. The meeting room link for the same shall be sent to student's e-mail id on the day of Oral Exam.
7. Please note in case any student not appearing for the examination for whatsoever reason, he/she is required to send an email to Valueaddedatsrcc@srcc.du.ac.in before June 25, 2021.

For any queries, kindly mail to: Valueaddedatsrcc@srcc.du.ac.in



Prof. C. S. Sharma
Convenor
Value Added Courses Committee

Grievance Committee

For dealing with problems related to uploading/downloading or any other question paper related problems

Prof. C.S. Sharma-Convenor

Mr. Satnam Singh- Member

Ms. Ruchika Choudhary- Member

Ms. Deeksha Pandey (Guest Faculty) - Member

Helpline Number and e-mail id:

9953606939- Mr. Satnam Singh

9899793922-Ms. Ruchika Choudhary

e-mail id- Valueaddedatsrcc@srcc.du.ac.in

Department of Germanic & Romance Studies
University of Delhi

Date-sheet for Distant Mode Written Examination in Certificate, Diploma, Advanced Diploma in French, German, Spanish, Italian and Portuguese -2021

Time to download Q.Paper: 9:30 a.m. to 10:00 a.m.

Time to attempt Paper: 10:00 a.m. to 1:00 p.m.

Time to upload the answer-script: 1:00 p.m. to 1:30 p.m.

| Day & Date | Course | Paper |
|-----------------------------|-------------------------------|--------------|
| Thursday, 01.07.2021 | i) Certificate in French | I |
| | ii) Certificate in German | I |
| | iii) Certificate in Spanish | I |
| | iv) Certificate in Italian | I |
| | v) Certificate in Portuguese | I |
| Friday, 02.07.2021 | i) Diploma in French | I |
| | ii) Diploma in German | I |
| | iii) Diploma in Spanish | I |
| | iv) Diploma in Italian | I |
| | v) Diploma in Portuguese | I |
| | vi) Adv. Diploma in French | I |
| | vii) Adv. Diploma in German | I |
| | viii) Adv. Diploma in Spanish | I |
| | ix) Adv. Diploma in Italian | I |
| | x) Adv. Diploma in Portuguese | I |
| Saturday, 03.07.2021 | i) Certificate in French | II |
| | ii) Certificate in German | II |
| | iii) Certificate in Spanish | II |
| | iv) Certificate in Italian | II |
| | v) Certificate in Portuguese | II |
| Sunday, 04.07.2021 | i) Diploma in French | II |
| | ii) Diploma in German | II |
| | iii) Diploma in Spanish | II |
| | iv) Diploma in Italian | II |
| | v) Diploma in Portuguese | II |
| | vi) Adv. Diploma in French | II |
| | vii) Adv. Diploma in German | II |
| | viii) Adv. Diploma in Spanish | II |
| | ix) Adv. Diploma in Italian | II |
| | x) Adv. Diploma in Portuguese | II |
| Monday, 05.07.2021 | i) Adv. Dip. in French | III |
| | ii) Adv. Dip. in German | III |
| | iii) Adv. Dip. in Spanish | III |
| | iv) Adv. Dip. in Italian | III |
| | v) Adv. Dip. in Portuguese | III |

Mani Lakshmi
Head of Department

Dep't. of Germanic & Romance Studies
University of Delhi, Delhi-7

[Signature]
विभागा (परीक्षा)/Dean (Examinations)
दिल्ली विश्वविद्यालय/University of Delhi
दिल्ली/Delhi-110007

[Signature] 16/06/21
[Signature] 16/6/21

**Date-sheet for Distant Mode Oral Examination in Certificate, Diploma, Advanced Diploma
in French, German, Spanish, Italian and Portuguese -2021**

Date-sheet for ORAL Examination

Time: from 10:00 a.m. onwards (through skype or other meeting app)

| | | | |
|------------------------------|------|----------------------------|-----|
| Monday, 05.07.2021 | i) | Certificate in French | III |
| | ii) | Certificate in German | III |
| | iii) | Certificate in Spanish | III |
| | iv) | Certificate in Italian | III |
| | v) | Certificate in Portuguese | III |
| Tuesday, 06.07.2021 | i) | Certificate in French* | III |
| | ii) | Certificate in German* | III |
| | iii) | Certificate in Spanish* | III |
| | iv) | Diploma Italian | III |
| | v) | Diploma in Portuguese | III |
| Wednesday, 07.07.2021 | i) | Diploma in French | III |
| | ii) | Diploma in German | III |
| | vi) | Diploma Spanish | III |
| | iii) | Adv. Diploma in Italian | IV |
| | iv) | Adv. Diploma in Portuguese | IV |
| Thursday, 08.07.2021 | i) | Dip. in French (if any)* | III |
| | ii) | Dip. in German (if any)* | III |
| | iii) | Adv. Diploma in Spanish | IV |
| Friday, 09.07.2021 | i) | Adv. Diploma in French | IV |
| | ii) | Adv. Diploma in German | IV |

huni Lakhey
Head of Department

Head
Dept. of Germanic & Romance Studies
University of Delhi

Note: As there are large numbers of students in Certificate in French, Spanish and German and Diploma Courses in French and German, the Oral Examinations for these courses and languages will be held on two days as per the group/colleges distribution.

huni Lakhey
Head of Department

Head
Dept. of Germanic & Romance Studies
University of Delhi, Delhi-7

[Signature]
अधिष्ठाता (परीक्षा)/Dean (Examinations)
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