



SHRI RAM COLLEGE OF COMMERCE

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VACANCY CIRCULAR FOR ONE POSITION OF PROJECT ASSISTANT (ENGINEERING) ON CONTRACTUAL BASIS

Applications are hereby invited from eligible candidates for one post of **Project Assistant (Junior Engineer)** to be appointed *on purely contractual basis* for a period of 6 months to start with and extendable further on satisfactory performance of duties.

Essential Educational qualifications and experience

1. Degree in Civil Engineering from a recognized University/ institution.
2. Minimum two years' post qualification experience, preferably in a Government Department/ institution.

Desirable qualifications: The candidate should be computer literate and competent in reading drawings, estimation and scheduling.

Remuneration: Consolidated remuneration of Rs. 25,000/- per month but will not be a bar for deserving candidates.

Retired Assistant/ Junior Engineers from CPWD/ PWD/ DDA/ MCD/ NDMC or similar government organizations may also apply. Maximum age limit for applying by such candidates will be 65 years.

Responsibilities & Duties: The incumbent is generally expected to work under the supervision of Principal/ Administrative Officer. He will be responsible for supervising on-going construction works in the college and the projects which are in the pipeline. The incumbent will also be responsible for all liaisoning work with various government agencies with respect to the construction projects.

How to apply

Candidates fulfilling the eligibility criteria as stated above may submit their candidature in prescribed application form along with self-attested photocopies of all testimonials and experience certificates through Courier/ Speed Post to **The Administrative Officer (Admn.), Shri Ram College of Commerce, Maurice Nagar, Delhi-110 007, latest by May 27, 2016.** The covering envelope should be superscribed on the top left hand corner with '*Application for the post of Project Assistant (Engineering)*'. Applications received after the last date will not be considered.

Important instructions

1. The appointments to be made on purely contractual basis and services would be liable to be terminated without assigning any reasons thereof.
2. Preference will be given to candidates having good experience of handling big projects.
3. No TA/ DA will be paid for attending the interview.




PRINCIPAL