



SHRI RAM COLLEGE OF COMMERCE

University of Delhi, Maurice Nagar, Delhi - 110007
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June 28, 2016

TENDER NOTICE FOR PROCUREMENT OF UPS SYSTEMS

Shri Ram College of Commerce (SRCC) invites sealed Bids from reputed manufacturers/ authorized distributors/ vendors of established brands/makes of UPS systems for supply and installation/ commissioning of the UPS systems with following specifications and quantities:

Sr. No.	Product specifications	Qty. required
1	<p>12 KW / 15 KVA online UPS complying with the following specifications:</p> <p>Input 3 Phase (5 Wire) / 1 Phase (3 Wire) configurable, Frequency 50/60 Hz +/- 5%, input voltage range 160V to 280V Max Input Current 90A, Total harmonic distortion less than 5-6% of full load capacity.</p> <p>Output 3 Phase (5 Wire) / 1 Phase (3 Wire) configurable, Sinewave waveform type with crest factor 3:1, Frequency 50/60 Hz (sync to mains) +/- 3-5%, output voltage efficiency at Half Load/ Full Load greater than 92%, output voltage distortion less than 3-4%.</p> <p>Power factor- equal to or better than 0.8</p> <p>Including SMF batteries for atleast 30 minutes power backup.</p> <p>Warranty: 2 Years Repair or Replacement Warranty</p>	1
2	<p>500 VA UPS with the following specifications:</p> <p>Unit input fuse protection, Noise Protection, short circuit fuse protection, Automatic Shut Down, Over Voltage and Under voltage Protection, Buck & Boost Automatic Voltage Regulation</p>	1

Technical and Financial bids (separately as per prescribed proformas in *Annexure-A & B, respectively*) along with the following documents must be submitted in non-window sealed envelopes superscribing 'Tender Notice for Procurement of UPS' on the top left hand corner:

1. Certificate with respect to incorporation/registration of the company/firm under the relevant law.
2. Certificate with respect to ISO/ BIS certification of the product's brand/ make.
3. Documents in support of supplies made to Govt. Research/ Academic Institutions/ Departments/Ministries/Delhi University or its colleges during the last 5 years.



4. EMD (as detailed in Terms & Conditions - *Annexure -C*).
5. Details with respect to PAN/ TIN of the vendor.
6. Products brochures and documents for details of specifications etc.
7. Duly signed Undertaking as per *Annexure-D*.

Interested agencies/ vendors who fulfill the terms and conditions as stated in Annexure-I may submit proposals complete in all respect as stated above to **The Principal, Shri Ram College of Commerce (University of Delhi), Maurice Nagar, Delhi - 110007**, latest by 1700 hrs July 19, 2016.


PRINCIPAL


BID INFORMATION SHEET

1.	Bid reference	Tender Notice for procurement of UPS Systems
2.	No. of envelopes/ bid format	Two – Technical and Financial Bids in separate covers
3.	EMD	An Earnest Money Deposit (EMD) of 3% of the total cost or Rs. 5,000/- (Rupees FiveThousand Only), whichever is lower, is required to be submitted along with the Bid in the form of Demand Draft/Bankers' Cheque/Pay Order from any nationalized bank payable at Delhi, drawn in favour of the <i>Principal, Shri Ram College of Commerce</i> .
4.	Bid Submission starts	June 29, 2016
5.	Last date for submission of bid	July 19, 2016 upto 1600 hrs.
6.	Venue, date and time for opening of bids	Committee Room of the college July 22, 2016 (1100 hrs.)
7.	Bid validity period	3 months (90 days) from the last date of submission
8.	Address for submission of bids	The Principal, Shri Ram College of Commerce (University of Delhi), Maurice Nagar, Delhi - 110007



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TECHNICAL BID

1	Name of the firm/ company	
2	Address for communication	
3	Firm/ Company's Registration Number	
4	PAN/ TIN	
5	Name of authorized representative with designation/ official capacity	
6	Specimen signature of the authorized representative/ signatory	
7	Contact number	
8	Email	
9	<p>Details of government departments/ institutions/ PSU/ University/ colleges served during the last 5 years</p> <p><i>(documents/ certificates in support to be provided)</i></p>	



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FINANCIAL BID

Name of the firm/ company _____

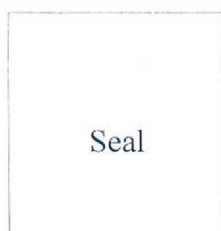
Name of the authorized representative _____

Specimen signature of the authorized representative _____

S. No.	Product specifications	Make/ Brand	Unit Price	Total Price (including VAT/ Taxes)	Remarks

Date: _____

Place: _____



Signature of the Bidder _____

Name _____

Designation _____

Address _____



TERMS & CONDITIONS

1. Reputed manufacturers/ authorized distributors/ vendors of established brands/ makes of UPS systems are eligible to submit bids. Bids in respect of non ISO/ BIS certified local brands/ make will not be considered.
2. The UPS system quoted must meet the requirements given in technical specifications in the tender notice. In case of any discrepancy, the same should be clearly mentioned.
3. The bidder must have experience of supplying UPS to Govt. Research/Academic Institutions/Departments/Ministries/Delhi University or its colleges. Certificates/ documents in respect of supplies so made are required to be attached along with the bid.
4. The bidder should have proper after-sales service channel with on-site service during the entire warranty period. Best quality of after-sales service is to be ensured and all complaints should be attended to within 24 hours. In case of serious fault wherein the UPS cannot be repaired within 48 hours, standby UPS must be provided.
5. The quoted rates/cost should be inclusive of all levies/taxes/charges etc. The proposal submitted against this tender notice should remain valid till at least three months from the last date of submission.
6. The bidder should submit a self declaration that they have not been debarred by any government department/institution from participation in the bidding/ tendering process.
7. Bids should be in respect of latest models and should not include models, which are marked to be withdrawn (end of life) during the next 12 months. The bidder should also submit a declaration for availability of spares for atleast next 5 years in respect of models quoted.
8. Products brochuers for UPS and batteries offered should be submitted along with the technical bid.
9. The bidder should have a team of technically qualified engineers who have expertise and certification to support the installation/ commissioning of UPS system.
10. Engineers of the successful bidder will also be required to understand the power cabling and earthing etc. at the college's premises and do the installation/ commissioning with due compatability to the UPS system so that later on there should be no blame on the college for faulty cabling and earthing etc.
11. An **Earnest Money Deposit (EMD)** of 3% of the total cost or Rs. 5,000/- (Rupees FiveThousand Only), whichever is lower, is required to be submitted along with the Bid in the form of Demand Draft/Bankers' Cheque/Pay Order from any nationalized bank payable at Delhi, drawn in favour of the *Principal, Shri Ram College of Commerce*.
12. EMD will be adjusted against the full & final payment of the successful bidder and will be refunded (without interest) to the unsuccessful bidder within 90 days from the last date of receipt of tender document. Bids not accompanying the EMD, will be summarily rejected.
13. The successful bidder will have to deposit a sum of **5% of the amount of bid** as Performance Security to the college at the time at signing the contract. The Earnest Money paid by the bidder will be adjusted towards the performance security.
14. The Performance Security may be **FOREFEITED** in case the performance of the product is unsatisfactory or does not meet the specifications mentioned at the time of the bidding.



15. 100% payment will be made only after delivery and installation/ commissioning of the required products.
16. The successful bidder to whom the order shall be awarded will ensure delivery of the required products within 10 days of the award of order.
17. The college reserves the right to increase or decrease the quantity of required items.
18. The college reserves the right to reject any or all bids without assigning any reasons thereof.
19. Conditional bids are liable to be rejected.
20. The vendor/ agency will provide full support for installation besides training to the technical staff of the college with respect to related processes.
21. The products should be covered under 2 years' warranty for repairs and replacement of the faulty parts/ product as a whole.



UNDERTAKING

The Principal
Shri Ram College of Commerce,
Maurice Nagar,
Delhi-110 007

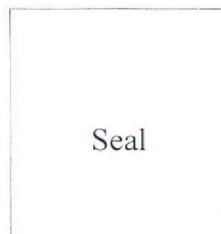
Sir,

I/We, the undersigned, certify that I/we have gone through the terms and conditions mentioned in the tender document and hereby undertake to agree and comply with them.

I/ We understand that in case of breach of any of the terms and conditions committed on our part, the contract for supply of UPS, if awarded to us, will be liable to be terminated.

Date: _____

Place: _____



Signature of the Bidder _____

Name _____

Designation _____

Address _____

