श्री राम कॉलेज ऑफ कॉमर्स
SHRI RAM COLLEGE OF COMMERCE

(दिल्ली विश्वविद्यालय)	(University of Delhi)
मौरिस नगर, दिल्ली – 110 007	Maurice Nagar, Delhi-110 007
दूरभाष : 27667905, 27666519	Phones : 27667905, 27666519
फैक्स : 27666510	Fax : 27666510
वेबसाईट : www.srcc.edu	Website : www.srcc.edu
ईमेल : srcc@srcc.edu	email : srcc@srcc.edu

Dated: 4th June 2014

Notification

After scrutinizing all the applications for the post of Assistant Professor in Department of Commerce, the duly constituted Screening Committee of the College has prepared a list of eligible candidates as per the minimum eligibility criteria prescribed by the University of Delhi dated 17.10.2013. The candidates have been given points based on their academic qualifications, teaching experience and publications. The list has been uploaded on the college website i.e. www.srcc.edu

The applicants are requested to confirm the points awarded against their names by the Screening Committee and in case of any discrepancy or updation, they must submit the prescribed discrepancy/updation form (with the relevant supporting documents attached) in the College Office by post or in person within seven days from the date of publication of this notification. The form can be downloaded from the college's website. The applicants are advised to go through the guidelines attached herewith to recalculate their points and address discrepancy pointed out. No application regarding discrepancy/updation will be accepted after close of office hours on 11th June 2014 (the cut-off date).

The eligible applicants will be informed about the date and time of interview shortly and are requested to be in touch with the college website for further notifications in this regard.

PRINCIPAL

Guidelines for filling the discrepancy form

1. Write the **Application form no**. mentioned in the screening list

2. **M.Phil** : Kindly provide the following information :

   (i)   Date of registration.
   (ii)   Date of completion (date of result).
   (iii)   Copy of mark sheet.
   (iv)   Copy of degree.
   (v)   Equivalence certificate in cases where the grades are mentioned

3. **Ph.D** : Kindly provide the following information :

   (i)   Date of enrolment.
   (ii)   Date of registration.
   (iii)   Date of Submission.
   (iv)   Date of notification of result (date of award of degree).
   (v)   Copy of notification of result (if final degree certificate is not available)
   (vi)   Copy of degree.

   Note: Total points for M.Phil and Ph.D together cannot be more than 17.

4. **NET & JRF**
   (i) Kindly attach NET certificate.
   (ii) Kindly attach JRF certificate.

Note: Total points for NET and JRF cannot be more than 10. Points cannot be claimed separately for both.

5. Teaching Experience

a) Teaching Experience will be considered on permanent/temporary/ad-hoc basis only.
b) Kindly attach proof of teaching experience mentioning the period.
c) Following will not be considered as proof of teaching experience:
   (i) Appointment letter.
   (ii) Office order.
   (iii) Relieving letter/Resignation letter.
d) Proof of teaching must be a letter issued by the employer stating the period of service.

Note: Teaching experience during residency period of Ph.D and the period for acquiring M.Phil degree will not be counted in total teaching experience. Total points for teaching experience cannot be more than 20.

6. Research Publication
a) Kindly attach the following:
   (i) List of publications with the details including the ISSN/ISBN no. if applicable.
(ii) Proof of publication which are as follows:
   • Research paper/article: photocopy of the cover page of the journal with the ISSN/ISBN no. and first page of the research paper/article.
   • Books/Chapters in books: photocopy of cover page of the book with the page having the ISBN no. and the page with name of the candidate.
   • Newspaper article: photocopy of the article.

Note: All the photo copied documents should be duly self -attested.

Shri Ram College of Commerce

University of Delhi , Delhi-110007

Updation/Discrepancy Form for the Post of Assistant Professor (Commerce)

1. **Application Form No** : ....Category:..

2. **Name of the candidate (in block letters):**...

3. **Father/Spouse name:**...

4. **Email Id:** .... **Phone:**...

5. **Nature of discrepancy as mentioned in the screening list (if any)** ....
    ....

6. **Updation desired (please strike off irrelevant variable) :**qualifications/ teaching experience/ publications

7. **List of Documents Attached to address discrepancy or to provide updated information**

8. **Academic qualification (if discrepancy is to be addressed or updation desired)**

    A. **M.Phil**

Date of Registration	Date of Result	Marks obtained & Percentage

    B. **Ph.D**

Date of Enrolment	Date of Registration	Date of Submission	Date of Notification/Result

9. **Any other information**

    Date :   **Signature**