



# SHRI RAM COLLEGE OF COMMERCE

University of Delhi, Maurice Nagar, Delhi - 110 007  
Website: [www.srcc.edu](http://www.srcc.edu) Phone: 27667905, 27666519


August 05, 2021

## NOTICE

The University of Delhi has notified that in case there is any error/mistake in the name of the student or name of their parents and/or other particulars given in the Marksheet the same should be brought to the notice of the College for correction.

Accordingly, all students who have qualified their degree programme are hereby advised to check the names (self and parents) printed in Hindi and English language and other particulars on their Marksheet issued by the University. In case of any discrepancy/error in the name(s) and/or other particulars the same should be brought to the notice of the College by **07.08.2021** in the attached format.

The request for correction, if any, should be sent at [adminoffice@srcc.du.ac.in](mailto:adminoffice@srcc.du.ac.in) in prescribed format along with the copy of the Marksheet issued by the University of Delhi and Class X Certificate issued by the Board.

  
Administrative Officer  
Shri Ram College of Commerce  
University of Delhi  
दिल्ली - 110 007 (Delhi-110007)



# SHRI RAM COLLEGE OF COMMERCE

University of Delhi, Maurice Nagar, Delhi - 110 007  
Website: www.srcc.edu Phone: 27667905, 27666519

## Request for Correction of Students particulars in College and University Records and issue of testimonials with correct particulars

Name of student : \_\_\_\_\_  
Course : \_\_\_\_\_  
College Roll No. : \_\_\_\_\_  
Year of Admission : \_\_\_\_\_  
Year of passing : \_\_\_\_\_  
Particulars to be corrected : \_\_\_\_\_

(Only those particulars to be given in correct form in following Columns that are printed incorrect in the Marksheets issued by the University of Delhi.)

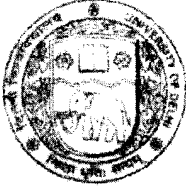
Name (English) : \_\_\_\_\_  
Name (Hindi) : \_\_\_\_\_  
Father's Name (English) : \_\_\_\_\_  
Father's Name (Hindi) : \_\_\_\_\_  
Mother's Name (English) : \_\_\_\_\_  
Mother's Name (Hindi) : \_\_\_\_\_  
Enrolment No. : \_\_\_\_\_  
Examination Roll No. : \_\_\_\_\_  
Any other : \_\_\_\_\_

I hereby declare that the above particulars given by me for correction are true and correct.

(Signature of Student)

Date: \_\_\_\_\_

Note: The name of student and/or Parent for correction, if any, must be the same as given in the Class X Board Marksheet/Certificate.



दिल्ली विश्वविद्यालय  
UNIVERSITY OF DELHI

Ref. No. /Dean(Exams.)/2021 /

August 4, 2021

**NOTICE**

Examination branch has been trying to streamline the process of degree printing so that degrees can be issued to the student on-time. To achieve this goal, it was made mandatory that students must fill each column of the Examination form including name of the parents (Hindi/English) and enrolment number.

The data filled by the students appeared in the admit card and marksheet. There was a clear instruction that the data filled by the students in the examination form will be used for the printing of degrees.

Unfortunately, some of the students ignored the directions and filled wrong information in the exam form and the same appeared in the admit card and marksheet.

All the students are hereby advised to check their marksheet and ensure that all the entries as appeared in the marksheet (Student's Name, Parent's Name both in Hindi and English, Enrolment number) are correct, if not they should get in touch with the concerned college and get it corrected within FIVE days. **Please note corrections, if any, must be sent to the concerned college only.**

It may be noted that the exam branch will not be responsible for the mistakes in the degrees with respect to personal information and reprinting of such degrees will be charged.

  
Dean Examination