



Internal Quality Assurance Cell

SHRI RAM COLLEGE OF COMMERCE

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IQAC/Nov/02

11th November 2016

Dear Student Coordinator,

This is to inform you that the IQAC of the college is initiating a practice of maintaining the database of the event organized by all the student societies and cells of the college. As the part of this process you are required to submit a brief report of every event held having the following details:

1. Name of the students involved
2. Date and time of the event
3. Brief report of the event
4. Speakers for the event
5. Select photographs of the event.

The report can be submitted at the following e-mail id within one week of the completion of the event.

coordinator.iqac@srcc.du.ac.in

A report of the events that have already happened after 21st July 2016 is to be sent on the above mentioned e-mail id by 20th November 2016.

Dr. Rachna Jawa
Coordinator

Mr. S. K. Aggarwal
Principal (Officiating)