



SHRI RAM COLLEGE OF COMMERCE

University of Delhi, Maurice Nagar, Delhi – 110007

Phone: 27667905, 27666519 ▪ Fax: 27666510

Website: www.srcc.edu ▪ email: srcc@srcc.edu

October 4, 2016

ADVERTISEMENT

Shri Ram College of Commerce, a premier institution in commerce and business education in India has been offering a two-year full time Post-Graduate International Management Programme in 'Global Business Operations (GBO, A Self-financed Course). College invites application from deserving candidates for the following post in GBO:

Faculty – (One position, Full-time, Contractual)

Job Description: The incumbent will be required to:

1. Mentoring & teaching the students in the course on Organizational Psychology or any other related courses.
2. Conduct the Psychometric tests on the regular basis and provide counseling to students.
3. The incumbent will involve students in project work and discussion on topics of current issues of the subjects.
4. He/ She will be responsible for examination and evaluation, conducting and mentoring internal assessment, academic performance of students, guiding students in organizing events, conducting quizzes, tests, etc.
5. He/ She will also share administrative responsibilities related to examination, evaluation, placement, students activities, conferences and any other function that the college may assign.

Qualification & Experience: At least M.A./M.Sc. in Psychology with experience of teaching at the Post-Graduate level & conducting Psychometric test.

Salary & Tenure: A consolidated salary of Rs. 65,000/- per month will be paid to the incumbent. The appointment will be contractual for a period of one year and begin from December, 2016. The working week will be for 6 days, Monday to Saturday and working hours will be 09:00 a.m. to 05:00 p.m.

APPLICATION

Interested candidates may apply in prescribed form annexed herewith. The form duly filled in and signed in the handwriting of the candidates in the envelope super scribing "**Application for the Post of Faculty in GBO**" on top of the envelope should reach The Administrative Officer (Admin) SRCC by post or in person on or before 31-10-2016. The Candidates may also send scanned copy of their applications by email at faculty@srccgbo.edu.in. Only shortlisted candidates will be called for interview. Candidates will be intimated the date and time of interview by email.

Address for communication: The Administrative Officer (Admin), Shri Ram College of Commerce, University of Delhi, Maurice Nagar, Delhi – 110007.

Principal (Officiating)

Principal (Officiating)
Shri Ram College of Commerce
(University of Delhi)
Delhi-110007

SHRI RAM COLLEGE OF COMMERCE

(University of Delhi)
Maurice Nagar, Delhi-110 007
Phone: 27667905 • Fax: 27666510

Application Form for Faculty Position

Affix here a
Recent Passport
size
Photograph

Advt. No

Dated

Post applied for.....

Subject

SECTION A: GENERAL

1. (i) Name in full (In Block Letters)

(ii) Father's/Spouse's Name:

2. Date of Birth: Age (as on date) Years Months

3. Nationality Gender : Marital Status :

4. (a) Address for correspondence

Tel. No (with STD Code) Mobile No

E-mail

(b) Permanent Address

5. (a) Post held at the time of sending the application, date of appointment: (Whether permanent, or probation or temporary)

(b) Name of Present Employer

6. Present Basic Pay, Grade Pay and Allowances (give details)

7. Minimum basic pay, grade pay acceptable (per month)

SECTION B: ACADEMIC QUALIFICATIONS, RESEARCH AND TEACHING EXPERIENCES:

8. **Academic Qualifications:** (Starting from Bachelor's Degree): (Add Separate Sheets, if necessary).

Examination	Year	Main Subject	Division/ Grade	Marks (Aggregate & Percentage)	School/College attended	University
Bachelor's Degree						
Master's Degree						
M.Phil.						
Ph.D	Year	Date of Registration	Thesis Title	Date of submission of Thesis		
Other Distinctions						

9. (a) Whether qualified UGC/CSIR-NET/SLET/SET: Yes ☐ No ☐

(If yes, give detail and attach a copy of certificate)

(b) Whether qualified NET with JRF: Yes ☐ No ☐

(If yes, give detail and attach a copy of certificate)

10. (a) Teaching Experience at recognized University and/or College:

S. No.	Name of the University/ College/ Institution	Designation and Scale of Pay	Nature of Appointment: (Ad hoc/ Temporary/ Permanent)	Classes Taught		Period	
				Under-Graduate	Post-Graduate	From	To
Total Teaching experience:							
Yr M Days							

(b) Experience in teaching through case methods (if any)

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- (c) Provide a complete list of publications with full bibliographic detail, ISSN/ISBN number and impact factor of journals, if available (Books authored/edited, chapter in books, research papers in journals, conference proceedings or book review or popular article in relevant area)

Research Publications				
	Publication Category	Publication Type	First and/ or corresponding or sole author/ editor	Co-author/ Co-editor
1.	Research paper/ Review article/ Conference proceeding	Recognized and Reputed refereed Journal with ISBN/ISSN numbers		
		Conference proceedings as full length papers, etc. (Abstracts not to be included in related area/subject)		
2.	Book Authored	Subject Books (in related area/subject) by International/National level publishers/ State and Central Govt. Publications with ISBN/ ISSN numbers.		
3.	Books Edited	Edited Books/Journals (in related area/ subject) by International/National level publishers/State and Central Govt. Publications with ISBN/ ISSN numbers		
4.	Chapter(s) in books	Chapters in books (in related area/subject) published by International/National level publishers with ISBN/ ISSN numbers <i>(Chapter(s) in self-edited book should not be considered).</i>		
5.	Books/ Articles translated and published	Books/Articles translated and published by International/National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers		
6.	Book review/ popular article/ Newspaper article (in related area subject)	Book review/ popular article in newsletter of learned bodies/societies/ Newspaper article (all in related area/ subject)		

- (d) Provide details of research projects undertaken (if any)

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- (e) Administrative experience (if any)

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11. Basic Computer Literacy and Awareness:

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12. (a) Academic awards/medals and distinctions:

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(b) Membership/Fellowship of Learned bodies / societies:

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(c) Literary, cultural or other activities (e.g: attainment in sports etc.) in which the applicant is interested and distinctions obtained:

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(d) Other activities/Responsibilities (not covered above):

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Declaration:

I declare that the statements made in the application are true to the best of my knowledge and belief.

Date

Signature of the applicant

LIST OF ENCLOSURE

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|---|---|
| 1. List of Publications | 4. X/XII class certificate indicating date of birth |
| 2. Education Certificates in ascending order from Graduation to Ph.D. | 5. Any other relevant documents |