



SHRI RAM COLLEGE OF COMMERCE

University of Delhi, Maurice Nagar, Delhi - 110 007
Website: www.srcc.edu Phone: 27667905, 27666519

Date: 22.04.2020

NOTICE

Regarding Student Portal to fill the Online Examination Form by Regular and Ex-students of all UG and PG courses. **(Please Read the Instructions Carefully)**

Due to adversity of Covid-19 and its repercussion lockdown, it has been noted that many students have not filled the online examination form for the session May-June 2020. In the concern of conduct of end semester examinations, the Examination Branch of the University of Delhi has created a Student Portal so that all Regular and Ex-students can fill their **tentative** examination form through this Portal.

The link of student portal is as under:

<https://examportal.duresult.in/StudentPortal/Login.aspx>

It may be noted that the University Exam. Roll. No., Student Name, and Date of Birth are the **Login details** of the student to access the portal.

Before submitting examination form, students should ensure that she/he has been promoted to II/IV/VI semester (where results have been declared), they have deposited the College Fee for 2019-20 and paid fee for Improvement/ER/Ex-students papers (whichever is applicable).

The College Fee/Exam Fee/Ex-student Fee (whichever is applicable) should be submitted on-line through payment gateway from the Tab **Online Payments** at the College Website Homepage.

The Link is:

<https://www.srcc.edu/student-payment>

Payment related queries may be addressed at:

accountsoffice@srcc.du.ac.in

Fee schedule is attached herewith.

After submission of the Examination Form please send **soft copies** of Examination Form, Mark-Sheet of the last semester examination passed (where results are declared) and Receipt of fee paid or Trxn. ID (if applicable) **at the email IDs given under**. *The subject of email should be Exam. RollNo._StudentName_College Roll No., (19072504804_AmanKumar_17BC076) and the attached file should be named as Exam.RollNo._StudentName_College Roll No._a,b,c (a,b,c name for each separate file attached) (19072504804_AmanKumar_17BC076_a).* **Students are advised to strictly follow the above template.**

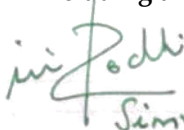
B.Com. (Hons.) II Semester	rohit.sati@srcc.du.ac.in
B.Com. (Hons.) IV Semester	sandeep.singh@srcc.du.ac.in
B.Com. (Hons.) VI Semester	kavinder.singh@srcc.du.ac.in
B.A. (Hons.) Economics all semesters	seema@srcc.du.ac.in
M.Com.	seema@srcc.du.ac.in

Any query with respect to the Examination Form is to be sent **at the above given respective ID only**. Subject of Email should be **Exam Query**.

Other matters/queries with respect to students support should be mailed at adminoffice@srcc.du.ac.in.
Help Desk No. for Exam Form is **9818808170** (Timings: 9.00 to 10.00 am and 3.00 to 4.00 pm only)

As per University Notification, the last date for filling the Examination Form is 15.05.2020.

All students are advised to fill their examination form on-line through the above link at the earliest including those who have already submitted their form with the College Office.


Simrit Kaur
PRINCIPAL

EXAMINATION FEES SCHEDULE **And Instructions for Payment Portal**

Undergraduate Regular Students

Improvement/ER Papers: Rs. 400/= per semester upto four papers of each semester and Rs.100/= per paper for each additional paper beyond four papers of each semester for improvement / ER.

Undergraduate Ex-students

Ex-Student Fee: Rs.1,010/=

Improvement/ER Papers: Rs.400/= per semester up to four papers of each semester and Rs.100/= per paper for each additional paper beyond four papers of each semester for improvement / ER.

M.Com. Regular Students

Improvement/ER: Rs.600/= per semester

M.Com. Ex-students

Ex-Student Fee: Rs.1,360/=

Improvement/ER Papers: Rs.600/= per semester

NOTE:

Students who have paid semester fee are not required to pay any examination fees, except fee for improvement papers, ER papers or ex-student fee (as applicable).

Those who have already submitted examination form physically in the College Admin. Office and submitted fee also need not submit examination fee again.

Students who are not able to pay fees on-line shall be required to pay fees in the Accounts Office of the College on opening of College before start of the semester examinations.

Instructions for paying Fees through Online Payment Portal from College Website

Please fill correct information while processing fee. After the payment you will get Transaction ID at your screen (Please note it immediately) / receipt through email which may be used for reference.

Information in the following fields in the Payment Portal may be filled as under:

Select For: Examination Fee

Category: Where category is not specified in dropdown box, may click **General**

Year of Passing: None