

# **SHRI RAM COLLEGE OF COMMERCE**

## **Response to Queries: GBO Examination Form Semester IV**

**May 29, 2020**

*1. Payment of examination fees only for those who have not paid:*

Those who have paid the Examination fees are not required to submit the fees again. Those who have not paid the fees, must submit the same. Further, if examination fee has already been paid, there is no need to attach any proof of payment of examination fee.

*2. Those who do not have previous marksheets with them must submit the undertaking:*

Those students who do not have marksheets of previous semesters, must submit the following undertaking along with the Examination Form:

"I, Name of the Student S/o Name of the Father, GBO Sem IV Roll No....., am not having the marksheet with me right now because of lockdown. I will submit the marksheet at the time of getting the final marksheet of GBO or when the lockdown opens, whichever is earlier ".

*3. No requirement of any printer to fill the examination form:*

There is no need to have printer with you while filing the examination form. The form is available in word format. Download it, fill it, attach your photo in .jpg format (or any other eligible format) and attach your scanned signature in .jpg format (or any other eligible format).

*4. Marksheets of last two semesters:*

In case you have not received the marksheet of Semester III, you are required to attach the marksheets of Semester I and Semester II or the undertaking, as the case may be.

*5. Payment of Rs. 200 per subject for back/ improvement cases and tick mark for the concerned subject:*

In case of back/ improvement cases, the concerned student has to pay Rs. 200 per paper and attach the proof of this payment. Such students are

required to simply tick against the Paper/subject of Semester II in which they want to appear.

6. *Qualifying examination information of Semester III:*

While filing point 10 of the examination form, the students shall fill the details of their Semester III examination.

**Note: In case of discrepancy, if any, the rules/information mentioned by the University shall prevail.**

(Dr. Naveen Mittal)  
Deputy Superintendent  
GBO Examination