



# SHRI RAM COLLEGE OF COMMERCE

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SRCC/AD-43/2017

Date : 15.11.2017

## NOTICE

### Schedule for distribution of Admit Card for the Semester Examinations to be held in Nov/Dec- 2017 :-

All students are required to collect their Admit Card for the forthcoming semester examinations as per following schedule :-

Course	Dealing Person	Venue	Date	Time
B. A. (H) Eco I/II/III Yr.	Mrs. Gayatri Devi	Room No. 10	16.11.2017	9:30 AM to 4:00 PM (excluding lunch hour)
B. Com. (H) II Yr	Mr. Satyapal Sharma	Help Desk (Near Auditorium)	To 25.11.2017	
B. Com. (H) I Yr	Mr. Jagraj Singh		(excluding Sunday)	
B. Com. (H) III Yr	Mr. Rakesh Saini	Admin Office		
M.Com	Ms. Seema			

Students must follow the above schedule for collection of the Admit Card. No request for issue of Admit Card will be entertained on the day of examination.

**Note :** Students must check all details on the Admit Card carefully. In case of any discrepancy, please report to the Dealing Assistant in the Admin Office.

**Students who do not have stipulated required attendance (67.00 %) to be eligible to get admit card for semester exams will have to give an undertaking to fulfill the shortfall in attendance.**

PRINCIPAL (O)

Copy :-

Students' Notice Boards (General Admin Office/ Accounts Office/ Library/ Hostels/ Computer Center/ Sports)

A.O. (A/cs)

Sr. P.A. to Principal

Computer Center (For upload on website)