



# SHRI RAM COLLEGE OF COMMERCE

University of Delhi, Maurice Nagar, Delhi – 110007  
Phone: 27667905, 27666519 ▪ Fax: 27666510  
Website: www.srcc.edu ▪ email: srcc@srcc.edu

March 11, 2014

## NOTIFICATION

**Subject: Procedure for grant of Credits for the Foundation Course papers under FYUP.**

The procedure for grant of credits for the Foundation Course Papers as per the provisions of the Ordinance VIII-F of the University of Delhi has been finalized by the College.

The procedure is attached herewith for information & compliance all concerned.

  
PRINCIPAL

Copy to:  
Teaching Staff Notice Board  
Students Notice Board

# SHRI RAM COLLEGE OF COMMERCE

Date : 10.03.2014

## The procedure for award of Credits for performance/hour spent/outcome in pursuance to Ordinance VIII-F

1. The students concerned who fulfills the conditions of Ordinance VIII-F of University of Delhi, attached herewith (Annexure - A), will be responsible for claiming the Credits in a prescribed form (Statement of Credits), attached herewith (Annexure - B), from the concerned teacher-in-charge.
2. The criteria for award of Credits for participation/hour spent/outcome in pursuance to Ordinance VIII-F is attached herewith Annexure - C.
3. The student shall submit the Statement of Credits with the college office at least one week before the start of preparatory leave for examinations in each semester, **failure of which the credits/marks shall not be considered for adding in the papers of the foundation courses.**
4. The College office under supervision of SO Admin. shall draw the award list of all such students who have submitted their **Statement of Credits** in different activities and display same for information of the students within two weeks of the last date of submitting Statement of Credits.
5. The Teacher-in-charge shall ensure that all activities for which credit could be awarded are completed preferably at least one week before the start of preparatory leave for examinations in each semester.
6. The concerned Teacher-in-charge in consultation with Students'-in-charge of his/her Department/Society/Activity should fix convenient Dates, Time and Venue on which credits are awarded to the students to avoid inconvenience.
7. The students can submit their grievances, if any, with the College office for redressal of their grievances with the College Grievance Redressal Committee (CGRC) for Foundation & Applied Language Courses within **five days** of display of marks after which no claim/grievance shall be entertained by the College. The meeting of CGRC shall be convened within three working days of the last date for receiving grievances from the students.
8. The College Office shall send the credits granted to the students to the University within a week of the date of the meeting CGRC and settlement of the grievances.

  
Principal

**UNIVERSITY OF DELHI**

No.CNC-II/093/201/  
Delhi, the 31<sup>st</sup> October, 2013

**NOTIFICATION**

The following amendment to Ordinance VIII of the Ordinances of the University is hereby notified for information of all concerned:

**Add the following clause to Ordinance VIII:**

**VIII F:**

(1) Students of the four year undergraduate programme who fulfil the following conditions mentioned in sub-clause (2) shall be given the relevant credit in each foundation course of the relevant semester as indicated in clause (3) below, subject to their fulfilling other requirements of internal assessment.

(2)(2) Students who participate

- (i) in Inter College Tournament organized by the University or are selected from different colleges for coaching camps organized by the Delhi University Sports Council to represent University or represent Delhi State in National Championships / Tournaments organized by a recognized Sport Federation / Association or represent India in recognized International Championship / Tournament, or
- (ii) in Parade Training conducted by NCC Unit / College every week or participate in State Level and National Level Camps (all Stages) organized by the NCC, or
- (iii) in NSS activities at the college level, and take part in any outreach programmes/camps organized by the NSS, or
- (iv) in cultural activities at the college level, represent the college at cultural festivals after due selection by the Principal / Head, or represent the college or the University at Delhi / NCR region after due selection through recognized bodies,

may be given a credit of a maximum 8 marks in each foundation course in the relevant semester.

- (3) Each College shall set up a committee consisting of at least five teachers to formulate guidelines and policies to monitor the performance / hours spent / outcomes of such students as indicated in sub-clause (2) above, in the consultation with the teachers in charge of NCC / NSS / cultural activities/ physical education, and shall determine the individual credit of marks to be allotted to such students who are eligible under sub-clauses (1) and (2) above.

*Alta Sharma*

REGISTRAR

*R. u.*



**UNIVERSITY OF DELHI**

Delhi-110007

Ph. 27667170

No.CNC-II/093/201/

Dated: November 2, 2013

**CORRIGENDUM**

In continuation of this office notification No. CNC-II/093/201/ dated 31<sup>st</sup> October, 2013 it is further notified that the amendment to Ordinance VIII F, Para (3) of the Ordinances of the University be read as under in place of existing Para (3):

- (3) Each College shall set up a committee consisting of at least five teachers and chaired by the Principal to formulate guidelines and policies to monitor the performance/ hours spent/ outcomes of such students as indicated in sub-clause (2) above, in the consultation with the teachers in charge of NCC/ NSS/ cultural activities/ physical education. This committee shall determine the individual credit of marks (ranging from 0-8 marks) to be allotted to such students who are eligible under sub-clauses (1) and (2) above.

*Alta Ahsan*  
REGISTRAR

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**SHRI RAM COLLEGE OF COMMERCE**  
**STATEMENT OF CREDITS**  
(As Per Ordinance VIII-F)

Name of Student	Class & Section and Roll No.	Class	Sem.	Sec.	R. No.
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Mobile No.	Email Id.
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Sl. No.	Name of Activity/Society with (a) Dates, (b) Details (c) Level* of Activity/Event/Participation, with position secured, if any; <i>(*College, University, State, National or International Level)</i>	Name of Teacher-in-charge	Credit for hours spent in the Activities <i>(in words)</i>	Credits for participation <i>(in words)</i>	Signature of Teacher-in-charge
1.					
2.					
3.					
4.					
5.					
	<b>Total</b>				

*Note: - Students is advised to keep a photocopy of this document for reference at the time of need.*

**Student Signature**

**Principal**

# SHRI RAM COLLEGE OF COMMERCE

(Annexure – C)

## Criteria for Awarding Credits for participation of student in different Cultural, Sports, NSS / NCC Activities

Sl. No.	Level of Participation	Credits for participation	Participation with Position		
			3rd	2nd	1st
1	At College Level	1	2	3	4
2	At University/Inter College Level	2	3	4	5
3	At State Level	3	4	5	6
4	At National Level	4	5	6	7
5	At International Level	5	6	7	8

Note: - In case there are no positions in any participation or event the highest credit may be awarded to the students as per his/her participation at concerned level as given above.

## Criteria for Awarding Credits for hours spent in different Cultural, NSS and NCC and Sports Activities

Sl. No.	Hours spent	Credits
1	71 & above	8
2	Upto 70	7
3	Upto 60	6
4	Upto 50	5
5	Upto 40	4
6	Upto 30	3
7	Upto 20	2
8	Upto 10	1





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April 21, 2014

## NOTIFICATION

It is hereby notified for information of all concerned that College Grievance Redressal Committee (CGRC) formed vide Notification dated 10.03.2014 for considering the grievances of students in the matter of award of credits to them as per provision of ordinance VIII-F is renamed as Foundation Course Moderation (Oversight) Committee.

The composition of the committee shall be as follows:

1. Principal
2. Teacher in charge, Commerce Department
3. Teacher in charge, Economics Department
4. Secretary, Staff Council
5. Two Senior Faculty members nominated by the Principal.

Mr. S.K. Choudhury, Associate Professor and Dr. J.K. Thukral, Associate Professor is hereby nominated as the nominee of the undersigned for 2013-14.

PRINCIPAL

Copy to:

A.O.

S.O. Administration

Members of the Committee

Student Notice Board (5 Notices)

College Website