



(BOYS HOSTEL)
SHRI RAM COLLEGE OF COMMERCE

University of Delhi, Maurice Nagar, Delhi - 110007
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SRCC/BH/2022/08

Date:10.08.2022

Guidelines for Hostel Admission for the Academic Year of 2022-23
(2nd and 3rd year students)

1. Accommodation in Boys Hostel is subject to COVID guideline issued by appropriate authority and all the residents are expected to follow COVID guideline.

2. Availability of Accommodation:

1. There are approximately 81 seats available for accommodation of 2nd and 3rd year students.
2. All the rooms are double seated and some are tripling seated which may be single seated depending on Covid-19 Guideline issued by appropriate authority.
3. Seats are distributed appropriately among different courses & semesters.
4. Allocations/Reservations of seats for various categories, as approved by the University of Delhi, shall be strictly followed. However, the OBC candidates are treated as general candidates for the purpose of Hostel admission as per norms of the University.

3. Eligibility Criteria for New admission / Re-admission of Undergraduate:

1. Student who has taken admission to the College is eligible for Hostel Accommodation will be based purely on the merit of marks obtained in the qualifying examination(s).
2. Either of the parents of applicant must not be residing nor having a job assignment in the National Capital Territory of Delhi region at the time of admission.
3. Students whose parents reside in the National Capital Territory (NCT) of Delhi, Faridabad, Gautambudha Nagar (NOIDA), Gurugram, Ghaziabad, Sonipat, Bahadurgargh and Bagpat are **not eligible for admission to the Hostel**.
4. The applicants whose parents have job assignment in the NCT of Delhi are also **not eligible for admission to the Hostel**.

4. Rules and Conditions:

1. The applicants has to submit fully filled application form together with the required documents (please refer to check list) by the due date.
2. Admission will be granted in order of merit of candidate under respective category.



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3. In case of tie the following will be basis of tie breaker for admission to hostel in the given order:
 - a) Marks in fifth academic subject.
 - b) Marks in English/Hindi.
 - c) Overall Marks of 10th Class.
 - d) Distance.
 - e) Date of Birth.
4. Deposit the fee within the stipulated time period.
5. Admission to the Hostel cannot be claimed as a matter of right.
6. All applicants are considered afresh and a student has to go through all the formalities applicable to a new admission.
7. Incomplete forms will be summarily rejected.

5. Admission Formalities:

1. The selected applicants have to produce all the original documents (excepts those which have been submitted in the college at the time of admission) to the Hostel office for obtaining fees slip.
2. He must accompany with either of the parents and/or the local guardian.

6. Documents Required

1. Completed form: A, A1, B and C.
2. Proof of present residence: Attested copy of ration card or equivalent document.
3. Self-attested copy of relevant documents:-
 - a) Marks Sheet of qualifying exam:
 - i. For 2nd year – Mark sheet of 1st semester.
 - ii. For 3rd year – Mark sheet of 3rd semester.
 - iii. Category Certificate (if applicable).
 - iv. College Admission Fee Slip.
4. Address proof of Local Guardian.
5. Annexure-III on stamp paper/affidavit.

7. Check List

1. Completed form: A, A1, B and C.
2. Proof of present residence: Attested copy of ration card or equivalent document.
3. Self-attested copy of relevant documents:-
 - i. Marks Sheet of qualifying exam:
 - ii. For 2nd year – Mark sheet of 1st semester.
 - iii. For 3rd year – Mark sheet of 3rd semester.
 - iv. Category Certificate (if applicable).
 - v. College Admission Fee Slip.
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8. Fees Structure

I. Fees - for the Academic Year 2022-23:

1. Admission fees	Rs. 100.00
2. Utensils and Furniture fee	Rs. 2,000.00
3. Medical and Sanitation fee	Rs. 50.00
4. Garden Fees	Rs. 1,000.00
5. Common Room Fees	Rs. 300.00
6. Hostel Union Fees	Rs. 100.00
7. Property/House Taxes fee	Rs. 700.00
8. Repairs & maintenance fee	Rs. 3,000.00
9. Geyser and Fan fees	Rs. 200.00
10. Development Fee	Rs. 3,000.00
11. Room rent (for ten month @Rs.250/- p.m.)	Rs. 2,500.00
12. Contingency fee	Rs. 3,000.00
13. Campus Security	Rs. 6,800.00
14. House Keeping Charges	Rs. 1,000.00
15. Establishment Fees	Rs. 6,000.00
16. Electricity Fees	Rs. 1,800.00
17. Water Fees	Rs. 600.00
18. Magazine Fees	Rs. 250.00
19. Student Activity Fee	Rs. 1,000.00

Note: In addition to these fixed charges Electricity & Water bill to be paid on actual basis.

II. Refundable/Adjustable:

1. Caution Money	Rs. 1,000.00
2. Mess Security	
i. For Undergraduates	Rs. 5,000.00
ii. For Post Graduates	Rs. 6,000.00
3. Mess Advance	Rs. 6,000.00
(To be adjusted in mess bill of the following year)	

Annual Fees: Subject to revision.

Total Fees payable at the time of Admission:

i. For Undergraduate Students	Rs. 45,400.00
ii. For Postgraduate Students	Rs. 46,400.00

Additionally: Physically handicapped students are exempted from payment of Hostel fees as per University of Delhi Guideline.





9. Mess Charges

Charges per month will be according to the actual mess expenditure incurred.

10. Admission Withdrawal/Cancel Charges:

- If admission is withdrawal/Cancelled by resident within 10 days:
 1. Full amount refunded after deducting Rs.5, 000.00.
 2. Actual Mess expenses of resident.
 3. Actual water and electricity charges.
- If admission is withdrawal/Cancelled by resident after 10 days:

Annual charges will not be refunded. However, Monthly Room charges and Contingency charges will be released only up to the month in which withdrawal is sought.
- In case of withdrawal, the refund is calculated from the date of the written application's submission to the Warden for the withdrawal of admission.

11. Students are advice to refer to Hostel Prospectus (2021-22) uploaded on College website for detailed information.


Dr. Tarun Manjhi
Warden




Prof. Simrit Kaur
Principal