

SHRI RAM COLLEGE OF COMMERCE

MINUTES OF PRE-BID MEETING

Name of Project : Renovation Of Auditorium at Shri Ram College Of Commerce
Scope Of work : Civil, Electrical, Plumbing, Fire-Fighting & HVAC work
Agenda : Pre- Bid Meeting
Date & Place : 03.03.2020 (11.30 AM) at Shri Ram College of Commerce (SRCC)
Attendees : Mr. P K Jain AO Accounts (SRCC)
Mr. Anupam Srivastav (University Engineer)
Ms. Shabnam Khan (Project Architect: VGA)
Mr. Surender Kumar (For SRCC)

The following Bidders' Representatives attended the pre-bid meeting:

- (i) Mr.Harshmani
- (ii) Mr.Anil Kumar
- (iii) Mr.Pushpender
- (iv) Mr.Laal Khan

Proceeding of the pre-bid meeting are as follows:

At the outset, Architect made a briefing about the scope of services and purpose of the pre-bid meeting. Thereafter, prospective bidders were requested to put up their queries related to scope and terms and conditions given in the Bidding Document. The queries from prospective bidders were appropriately responded.

The responses to queries sought by prospective bidders during the meeting are as under:

1. Electricity: The contractor will make his own arrangement for electricity. The electric connection if required will be arranged by the Contractor himself. Necessary cabling etc. will be done by him at his cost and he will also pay for consumption at the prevailing rates of charges as per bills. The Contractor will purchase or hire generator to meet the requirement of electricity for the works and its cost for running / maintenance will be borne by contractor himself. The OWNER will have no responsibility in this connection.
2. Water: Contractor will make his own arrangement for water & further storage and piping etc. No responsibility lies with the OWNER. The water used should be suitable for construction purpose and should be got tested from approved laboratory by Contractor at his own cost before start of the work. The running and maintenance shall be done by the contractor at his own cost.
3. GST: All quoted rates shall include the cost of all materials, labour & transportation of materials to the site, all taxes such as Sales Tax, Turnover Tax, Work Contract Tax, Royalties , Toll Tax , Income Tax , Excise Duty, Octroi, etc. CONTRACTORS profit & overheads etc. and the fixing or placing in position for which the items of work is intended to be operated as per specifications **excluding GST. Only GST shall be paid extra as applicable.**

4. Labour hutment: Construction of temporary labour hutments shall not be allowed inside the college premises.
5. Labour Cess: Labour Cess registration number and compliance to be furnished/provided by contractor.
6. Time completion with quality standards is the essence of this contract. The works shall be carried out strictly as per drawing and design specifications in accordance with IS codes and quality and workmanship to be maintained accordingly.
7. The contractor shall take adequate steps to ensure safety at site as per the safety norms.
8. Corrigendum of the BOQ items of Bidding Documents is being issued separately (Attached herewith).