



# SHRI RAM COLLEGE OF COMMERCE

University of Delhi, Maurice Nagar, Delhi - 110007  
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January 15, 2019

## EXPRESSION OF INTEREST (EoI) FOR OPERATING SRCC BASIC HEALTH CARE UNIT (BHCU)

Shri Ram College of Commerce (SRCC) invites sealed Bids from reputed Nursing Homes/ Hospitals/ highly qualified and experienced Doctors, based in Delhi, for operating the Basic Health Care Unit (BHCU) of the college for a period of one year and providing medical/ dispensary services from the BHCU for approximately 2700 students, staff and residents of SRCC, as per the following requirements:

1. Providing one full-time qualified and trained Nurse from 9:00 AM to 5:00 PM on all working days (Monday - Saturday) and visiting Doctors/ Consultants for 2-3 hours' sitting per day (10:00 AM to 12:00 noon/ 1:00 PM) as under:

General Physician:	Thrice a week (on alternate days)
Orthopedic Specialist:	Once/ Twice a week

2. The successful bidder will be required to arrange Ambulance Services to ferry patient to Hospital and on-the-site Doctor facility, as and when required in emergency.

The Bid, along with the following documents must be submitted in a non-window sealed envelope superscribing 'EoI for operating Basic Health Care Unit (BHCU)':

1. **Technical Bid and Financial Bid in separate covers** as per proformas given in *Annexures - I and II*, respectively.
2. **Certificate with respect to registration** of the hospital/ nursing home/ doctor with the Directorate of Health Services, Govt. of Delhi/ Medical Council of India, as applicable under relevant law/ regulations.  
*In case of practising Doctors, they must have been associated with hospital(s) of repute in their career and should be able to provide immediate medical assistance in case of emergency.*
3. Documents in support of services provided to the public at large and/ or Govt.'s Research/ Academic Institutions/ Departments/ Ministries/ University of Delhi or its colleges during the last 5 years.
4. Duly signed Undertaking as per *Annexure-IV*.

Interested Hospitals/ Nursing Homes/ Highly qualified and experienced Doctors who fulfill the terms and conditions as stated in *Annexure-III* may submit proposals complete in all respects as stated above to The Principal, Shri Ram College of Commerce (University of Delhi), Maurice Nagar, Delhi - 110007, latest by 1600 hrs on February 4, 2019.

  
PRINCIPAL  


## TECHNICAL BID

1	Name of the Hospital/ Nursing Home/ Doctor	
2	Address for communication	
3	Registration Number (with the Directorate of Health Services, Delhi Govt./ Medical Council etc.) <i>(Self-attested copy to be provided)</i>	
4	Name of the authorized representative	
5	Specimen signature of the authorized representative/ signatory	
6	Contact number	
7	Email	
8	Details of providing medical services to the public at large and/or government departments/ institutions/ PSU/ University/ colleges served during the last 5 years <i>(documents/ certificates in support to be provided)</i>	
9	List of facilities/ equipments/ specializations available <i>(attach separate sheet if required)</i>	

Date: \_\_\_\_\_

Signature of the Bidder \_\_\_\_\_

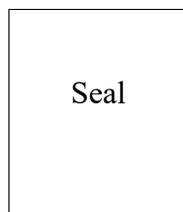
Place: \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_



## FINANCIAL BID

Name of the Hospital/ Nursing Home/ Doctor \_\_\_\_\_

Name of the authorized representative \_\_\_\_\_

Specimen signature of the authorized representative \_\_\_\_\_

S. No.	Particulars	Charges
<b>Doctors</b> [ <i>Charges to be quoted in Rs./ per visit</i> ]		
1	<b>General Physician</b> Name	Charges (per visit)
	Days of visit	
	Time of visit	
2	<b>Orthopedic Consultant</b> Name	Charges (per visit)
	Days of visit	
	Time of visit	
<b>Full-time Nurse</b> [ <i>Charges to be quoted in Rs./ per month</i> ]		
		Charges (per month)

Date: \_\_\_\_\_

Signature of the Bidder \_\_\_\_\_

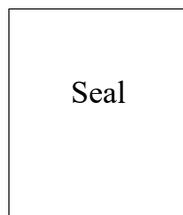
Place: \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_



**TERMS & CONDITIONS**

1. The successful bidder will be required to provide medical/ dispensary services for approximately 2700 students, staff and residents of SRCC campus **for a period of one year**. The contract may be renewed if services are found satisfactory.
2. SRCC will provide necessary infrastructure facilities/ equipments/ furniture etc. and medicines for the BHCU.
3. The successful bidder shall be responsible for the treatment given, maintenance of all equipments and stock of medicines.
4. The successful bidder will be required to stock necessary equipments and medicines in the BHCU and will be responsible for maintenance of Stock Registers.
5. The bidder must be a registered hospital/ nursing home/ practicing doctor of repute having good experience of providing medical/ dispensary services.
6. The bidder will be required to arrange and provide Ambulance service to ferry patient to nearest hospital and on-the-site doctor facility in case of any emergency. Cost of the said emergency services shall be borne by SRCC.
7. Registration of the bidder hospital/ nursing home/ doctor with the Directorate of Health Services, Government of Delhi and/ or Medical Council of India, under relevant laws and regulations, is mandatory and relevant documents to this effect are required to be attached with the bid.
8. The award of contract for operating the BHCU will be reviewed after the first quarter (completion of first three months) and if the performance of services by the successful bidder is not found satisfactory, the contract may be revoked/terminated.
9. The successful bidder shall be liable to provide substitute Doctors/ Consultants/ Nurse in case the regular Doctor/ Nurse remains absent from duty so that functioning of the BHCU may not be affected. In case substitute Doctor/ Nurse is not provided, necessary deductions towards deficiency in services shall be made from the bill for monthly payment.
10. The college reserves the right to include any medical service within the ambit of services to be provided by the successful bidder during the period of contract charges of which will be decided afresh, with mutual consent of both the parties.
11. Payment of doctors' charges shall be made **according to actual number of visits paid by the Doctors**, after deduction of TDS, if applicable, by the 7<sup>th</sup> day of every month on raising the bill.

12. Bid should be submitted strictly in accordance with the information given in Bid Information Table.
13. The college reserves the right to reject any or all bids without assigning any reasons thereof.
14. Bids received after last date for submission and Conditional bids are liable to be summarily rejected.
15. Technical bids will be opened first and Financial bids of only those bidders will be opened who qualify according to the Technical Bid.
16. The decision of the college shall be final and binding on the bidder.

UNDERTAKING

The Principal  
Shri Ram College of Commerce,  
Maurice Nagar,  
Delhi-110 007.

Madam,

I/We, the undersigned, certify that I/we have gone through the terms and conditions mentioned in the tender document and hereby undertake to agree and comply with them in entirety.

I/ We understand that in case of breach of any of the terms and conditions committed on our part, the contract for operating SRCC BHCU will be liable to be terminated.

Date: \_\_\_\_\_

Signature of the Bidder \_\_\_\_\_

Place: \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

